

**MEETING SUMMARY**  
**PRIMARY ZONE STUDY COMMITTEE**  
Meeting of April 22, 2010, City of Isleton Community Center

The meeting convened at 12:30 p.m.

Committee Members present: Albright, Ferguson, Piepho, Ruhstaller and Vick

Committee Members unable to attend: Eggman and Pegos

Commissioner Albright served as chair of the meeting.

The Committee reviewed that the focus of the meeting would be interviewing and evaluating consultants who submitted proposals in response to the Request for Proposals (Bid Log No. 2009-10). The process was initiated to seek consultant support in the completion of a Study of the Primary Zone by July 1, 2010 pursuant to the provisions of SB X7-1.

The following consultants were each provided 45 minutes to present to the Committee and to respond to questions: HTNB; Dangermond Group and Douglas Environmental.

At the conclusion of the presentations the Committee indicated that the next steps would be to complete evaluation forms that would be submitted to the Commission's staff to factor in the bid dollar amount, which the Committee had not seen, and rank the three consultants according to the state process guidelines. Staff reported that results would likely be finalized by April 27<sup>th</sup>. It was noted that while a contract between the Commission and the successful consultant, it would not be executed until funding is secured. Funding options are being actively sought.

During public comment, Bill Geyer expressed that he is supportive of the process and willing to provide support and assistance.

The meeting was adjourned at 2:45 p.m.